

Helpful Hints for Successful 2013 Applications

We're glad that you are applying for a grant from NDCF! The following tips are designed to help you be as successful as possible.

Before you begin:

1. Carefully read through the entire application package.
2. Determine if information will have to be gathered from other members of your organization. Consult those people early on to gather all the information required (ie. the treasurer may have the financial statements)

Getting it right:

1. Read carefully. Be sure that you are providing the information asked for, not what you think **the selection committee might be interested in knowing**. More information is not necessarily better if it is not what is being requested.
2. Follow the instructions. The instructions are clear about how long the answer should be, and what should be included. Stick to the guidelines. If the assessors have to debate about the application being 5 pages too long, they are missing the point of the worthwhile venture that you want them to know about.
3. Complete all sections. Leaving a question blank means that the assessors don't have all the necessary information to make a decision. **Complete the Project Budget in detail as provided in the application.**
4. Print neatly on the information form.
The easier it is to read the application form the easier to assess it.
5. Do not include brochures.
6. Questions? Be sure to call the NDCF office (613 354-7333) if you need any clarification or send an email: info@ndcf.ca